

BENTON ROTARY CHRISTMAS PARADE ENTRY FORM & HOLD HARMLESS AGREEMENT

The undersigned, a vehicle owner and/or participant driver in the **BENTON ROTARY CHRISTMAS Parade to be conducted on Saturday, DECEMBER 8, 2018, beginning at 2:00 pm. STAGING begins 10:00 AM. DO NOT LINE UP DOWN SIMPSON STREET.**

in Benton, Louisiana, hereby represent(s) the following:

(1) if an individual, I am over the age of 18 and a resident of the State of Louisiana, and, if a corporation or partnership, the entity is duly organized in good standing with all regulatory authorities of the State of Louisiana;

(2) if an individual, I am either an authorized driver of the participating vehicle, or the owner/operator of the participating vehicle;

(3) if a corporation or partnership, the undersigned is the owner of the participating vehicle and has granted the undersigned individual the right to operate the participating vehicle in the parade; and

(4) if the owner of the participating vehicle, the undersigned hereby represents that the vehicle is insured at least up to the minimum requirements of the insurance laws of the State of Louisiana, and that the said insurance is provided by a company qualified to do business and doing business in the State of Louisiana; (5) the undersigned acknowledges that said parade vehicles correspond to height and length restrictions as set forth by the City of Benton, Bossier Parish and the State of Louisiana height and length restrictions for use on roadways.

(6) whether a corporation, or partnership, or individual the individual driver has a valid driver’s license, which has not been revoked, suspended, or otherwise restricted. therein consideration of the invitation, extended by the organizers to allow the undersigned to participate in the parade, the undersigned agrees as follows:

(1) to waive any claim for compensation for participating in the parade and to grant the organizers the right to film, photograph, undersigned so recorded, free of charge, in connection with the business of the organizers or the future promotion of the parade;

(2) to refrain from the display of any obscene, profane or socially offensive language, symbols or advertisements on or within the participating vehicle, and to refrain from participating in or allowing any activity on or within the participating vehicle which might be considered obscene, profane or socially offensive; and (3) to release, defend and hold harmless, Benton Rotary Club and Benton Festival Committee, and the members and organization of any and all liability arising out of any claims, of whatever kind or nature, due to the participation of the undersigned or his vehicle in the parade.

(7) No alcohol is permitted in vehicles OR floats during the parade.

(8) Floats may not have a Santa Claus ride on their entry, the sponsoring organization ROTARY CLUB of Benton carries the only Santa in parade. Elves are acceptable.

(8) The undersigned has read, understands and agrees to all the provided parade and rider rules included in the official parade packet. **FOR GROUPS 10 or MORE, please list names on back of 1 page and have parents sign.**

ROTARY PARADE OFFICIAL Use Only:

Safety Mtg. _____ Rotary Member Initials

PARADE ENTRY NUMBER

X

Entrant Representative



Benton
ROTARY CLUB
Christmas Parade
...A Very Merry
Vintage Christmas

Grand Marshall

Shelly Horton
Mayor, Town of
Benton

Saturday, December 8

2:00 pm- Rain or shine

Pre- registration deadline:

Wednesday, December 5-noon,

after that bring registration

Saturday to Parade Check-In at

the **Benton Farmers Market**

\$10 donation towards
registration

SAFETY MEETING

Monday, December 3,

6:00--7:00 pm at **WK Hospital**

Bossier, Conference Room.

Enter through doors nearest

I-220 service road from Benton

Road. We will go over NEW

parade route and other changes.

DAY OF PARADE Check In –

Now at the Benton Farmers

Market pavilion. **Staging will**

begin at 10:00.

Parade line-up & Staging area -

Benton Farmers Market park

See attachments on website for

important changes

***For Groups with ten or more**
participants, submit 1 copy of the
hold harmless agreement with the
Names and signatures of all
entrants, parents or guardians on
the back- Please print the names
next to the signature.

Organization Name: _____

Contact Name: _____

Drivers Name: _____

Cell Phone of driver or entrant: _____

Driver's License Number (REQUIRED for vehicles): _____

Address: _____

City/State/Zip: _____

E-mail Address: _____

Car Insurance Provider: _____

PLEASE CHECK ONE: All floats will require at least 1 (one) walker on each side of entry.

ENTRY TYPE: ___ FLOAT ___ WALKING/BICYCL E ___ MOTORCYCLE

___ BAND/DANCE/ GROUP ORGANIZATION ___ PRINCESS/QUEEN/KING

___ CLASSIC OR ANTIQUE CAR/TRUCK

___ ****HORSE RIDER/GROUP NOTE: All entries with horses or other animals will**
park trailers at the old ballpark, and ride or bring animals across the footbridge
to the Benton Marketplace for staging and registration.

****POST PARADE PICK UP: The Parade will end this year at the old ballpark on**
Red River Road. To pick up children riding on floats, guardians will need to walk
across the footbridge to enter the ballpark area. There will not be any car traffic
into ballpark other than parade entries.

Entry Description

Walkers Name: (WALKERS REQUIRED for FLOATS) MANDATORY per BENTON Police Chief

1. Name: _____

2. Name: _____

4 OPTIONS to submit registration form and hold harmless: Mail completed forms to
 2541 Captain Sawyer Drive, Shreveport, LA 71104; take a photo and text to 318-230-6956;
 scan & email to bentonrotaryparade@gmail.com, OR **Fax:** 318-965-0274 (Any faxed
 registrations must be received by Wednesday, December 5)

Visit the festival website to see all the exciting activities

www.bentonchristmasonthesquare.com

BENTON ROTARY CHRISTMAS PARADE INFORMATION

1. Pre-registration for the Parade is Friday, December 7 at noon. Any registration after that, bring to parade registration. Please email or text me to let me know to expect your entry. Text 318-230-6956; email: bentonrotaryparade@gmail.com

2. All entrants must sign the Release and Hold Harmless Agreement. A hold harmless release must be signed by the guardian for **EACH** minor participating in the parade. For groups of 10 or more, submit 1 form with signature and printed names on the back.

PARADE DAY CHECK IN PROCESS: Parade line up is now at the Benton Farmers Market park. Enter **the Benton Farmers Market from Simpson Street off 5th Street. See map attachment.**

PARADE ROUTE- NEW ROUTE.

Parade will start at the Farmers Market park, then travel West on Simpson Street to Lee Street, turn South (left) onto Lee Street, turn East (left) onto Old Bellevue Street, turn North (left) onto Palmetto Road, turn East (right) onto Red River Street and will continue Red River Street to the baseball field park (Benton Sports Complex). This ends the parade. There will be NO access for vehicles for parade pickup. Parents will walk to pick up children and then walk back to festival area.

Your float, family vehicle or related parade entry must be decorated in a respectable theme.

The theme for parade is: **A Very Merry Vintage Christmas.**

A representative from each entry needs to attend a safety session on Monday, December 3rd, 6:00-7:00 at Willis Knighton Bossier Hospital conference room in Medical Center. Please enter through doors facing I-220 service road. We will discuss the parade route, lineup procedures, and safety guidelines. Registrations and hold harmless may be turned in at this time. OR picked up if you need these documents.

5. Horse entries will be at the end of the parade. **See attachment for parking instructions and parade entry.**

8. No alcoholic beverages permitted on float during the parade.

9. Should an entry tow or trailer experience a breakdown of any kind during line up or while the parade is rolling, a parade official will help arrange for the entry to be pulled off the parade route.

10. Parade officials reserve the right to remove any entry from the parade for not abiding by the rules outlined above.

FLOAT RIDERS AND OTHER ENTRIES

- Everyone should be on their floats ready to roll at 1:45 pm with the engines running. THE PARADE WILL ROLL AT 2:00 SHARP!
- Please display your entry number on the inside passenger side window or so it is visible when passing the announcer.
- Keep pace with the float in front of you. Avoid large gaps.
- No GLASS bottles - please bring plastic for safety. No alcoholic beverages.
- If you have animals, they must always be on a leash or restraint and controlled . This includes walking in the parade or riding on a float or in the cab.

- Do not start throwing until your entry is out of the staging area. No throwing when the floats are stopped. Please advise float riders. Riders should try not to drop throws too closely to the float – children tend to dart toward the float to catch them. Do not hand throws to someone over the side of the float. Do not throw out, in front or behind your float. Throw from the sides to the rear of the crowd to encourage spectators to move back.

MINOR CHILDREN

- Minor children **MUST** have parents or approved guardian (s) riding on float with children
- Parade entries will not stop to unload children or other riders. Please drive your float to unload past the end of the parade to avoid traffic jams. Remember the parade is still rolling behind you and if you stop, they can't move.

Please check the festival website in the upcoming weeks for updated information on the parade.

www.bentonchristmasonthesquare.com

I know this is a lot of information, but the parade is getting larger each year we want to ensure the safety of our participants.

Remember to Have fun and enjoy the parade!