Benton ROTARY CLUB Christmas Parade

37th Annual Rotary Christmas Parade

THEME:
GIVE A MOUSE A COOKIE- in honor of Henry Burns

Saturday, December 5TH
Benton, LA @ 3:00pm

Grand Marshall

Henry Burns- Benton Rotary Club-
former State Representative-
Founder of The Wooden Spoon

Registration deadlines:

Email: Friday, November 27th
bentonrotaryparade@gmail.com

USPS mail by Saturday,
November 28rd
Day of Parade submission from 9:00 to 1:00

Parade Check-In

ROTARY tent on the corner of the School Board Office beginning at 9:00 am
No Line up before 9:00

MANDATORY SAFETY MEETING
Monday, November 30th
6:00 pm at the Benton Council on Aging- 202 Sibley, Benton, LA
$25 parade entry fee-
for Benton Rotary community projects, grants and scholarships

Checks: Rotary Club of Benton - Cash- Venmo - put Entry name in notes line- last 4 to confirm-6956

Jill Grigsby Lucero
@Grigsby-Lucero

venmo

Organization Name: _____

Contact Name: _____

Address: _____

City/State/Zip: _____

Organization contact E-mail Address: _____

Parade Entry Drivers Name: _____

Cell Phone of driver: _____

Driver's License Number of driver (REQUIRED for motorized entries): _____

Vehicle/motorcycle Insurance: _____

PLEASE CHECK ONE:

ENTRY TYPE: ____ FLOAT ___ WALKING/BICYCLE ____ MOTORCYCLE
_____ BAND/DANCE/ GROUP ORGANIZATION _____PRINCESS/QUEEN/KING
_____CLASSIC OR ANTIQUE CAR/TRUCK _____**HORSE RIDER/GROUP

NOTE: All entries with horses or other animals will park trailers at the Simpson Street Park for staging and registration.

Entry Description
_____

_____

_____

_____

**Walkers Name: (4- WALKERS REQUIRED for entries larger than pick-up trucks; 2-walkers for all other entries. No exceptions ** MANDATORY per Benton Police Chief

1. Name: _____
2. Name: _____
3. Name: _____
4. Name: _____

How to submit registration documents:

- Mail forms no later than November 22rd to P.O. Box 525, Benton, LA 71106; OR
- Email or FAX By noon on Wednesday, November 26th bentonrotaryparade@gmail.com,
- **Fax:** 318-965-2577
- Bring to parade Registration Booth between 9:00 am to 1:00 pm day of parade.

37th Annual Rotary Christmas Parade

BENTON ROTARY CHRISTMAS PARADE HOLD- HARMLESS AGREEMENT

Participant in Benton, Louisiana, hereby represent(s) the following:

(1) if an individual, I am over the age of 18 and a resident of the State of Louisiana, and, if a corporation or partnership, the entity is duly organized in good standing with all regulatory authorities of the State of Louisiana.

(2) if an individual, I am either an authorized driver of the participating vehicle, or the owner/operator of the participating vehicle.

(3) if a corporation or partnership, the undersigned is the owner of the participating vehicle and has granted the undersigned individual the right to operate the participating vehicle in the parade; and

(4) if the owner of the participating vehicle, the undersigned hereby represents that the vehicle is insured at least up to the minimum requirements of the insurance laws of the State of Louisiana, and that the said insurance is provided by a company qualified to do business and doing business in the State of Louisiana; (5) the undersigned acknowledges that said parade vehicles correspond to height and length restrictions as set forth by the City of Benton, Bossier Parish and the State of Louisiana height and length restrictions for use on roadways.

(6) whether a corporation, or partnership, or individual the individual driver has a valid driver's license, which has not been revoked, suspended, or otherwise restricted. therein consideration of the invitation, extended by the organizers to allow the undersigned to participate in the parade, the undersigned agrees as follows:

(a) to waive any claim for compensation for participating in the parade and to grant the organizers the right to film, photograph, undersigned so recorded, free of charge, in connection with the business of the organizers or the future promotion of the parade.

(b) to refrain from the display of any obscene, profane or socially offensive language, symbols or advertisements on or within the participating vehicle, and to refrain from participating in or allowing any activity on or within the participating vehicle which might he considered obscene or socially offensive; and (3) to release, defend and hold harmless, Benton Rotary Club and Benton Festival Committee, and the members and organization of any and all liability arising out of any claims, of whatever kind or nature, due to the participation of the undersigned or his vehicle in the parade.

(7) N*o alcohol is permitted in vehicles OR floats during the parade.*

(8) The undersigned has read, understands, and agrees to all the provided parade and rider rules included in the official parade packet. **OPTION FOR GROUPS 10 or MORE, please all print names on back of this document and sign, have parents sign for minor children.**

ROTARY PARADE OFFICIAL Use Only: Safety Mtg _____ Rotary Member Initials _____

_____

Participant or guardian of minor Signature/Date

www.bentonchristmasonthesquare.com Visit the Festival website for information on all the activities of the day!

MANDATORY SAFETY MEETING: Send at least one representative

Monday, November 30 at 6:00pm at the Benton Council on Aging- 202 Sibley, Benton, LA

37th Annual Rotary Christmas Parade

GUIDELINES -initial each article – Return with registration and keep a copy to review with your participants.

THEME: GIVE A MOUSE A COOKIE- in honor of Henry Burns

_____ Parade entry must be decorated in a respectable theme. We ask that you do not have SANTA on your float but may have elves. The Benton Rotary Club carries SANTA on their float at the end of parade.

_____ Horse entries will be at the end of the parade.

_____ No alcoholic beverages permitted on float during the parade.

_____ Should an entry tow or trailer experience a breakdown of any kind during line up or while the parade is rolling, a parade official will help arrange for the entry to be pulled off the parade route.

_____ Parade officials reserve the right to remove any entry from the parade for not abiding by the rules outlined above.

_____ THE PARADE WILL ROLL AT 3:00 SHARP! Participants should be loaded on their floats at 2:30 pm with the engines running. Parade numbers will be left on windshields and should go under the passenger side wiper blade.

_____ Keep pace with the float in front of you. Avoid large gaps.

_____ No GLASS bottles - please bring plastic for safety. No alcoholic beverages.

_____ Animals must be on a leash or restraint and always controlled. This includes walking in the parade or riding on a float or in the cab.

_____ No throwing while the floats are stopped. Please advise float riders. Riders should try not to drop throws too closely to the float – Do not hand throws to someone over the side of the float. Do not throw in front or behind your float. Throw from the sides to the crowd to encourage spectators to move back.

POST PARADE PICK UP: **Do not stop** your vehicle coming back onto Simpson. Continue past the School Board office down to Simpson Street Park to unload.

I have read the guidelines, and I will review with participants included with my parade entry.

_____ _____

_ **Print Name & Signature** **Date**

37th Annual Rotary Christmas Parade

BENTON ROTARY CHRISTMAS PARADE INFORMATION

REGISTRATION:

A. Mail in registration should be received by Saturday, November 28th. Day of Event- On-site registration- 9:00-1:00. ENTRIES - When lining up should not block private driveways.
B. **Release and Hold Harmless Agreement**. All entrants must sign and submit. Option for groups of 10 or more, submit 1 form with all names printed on the back with signature of participant or guardian of minor participants.

PARADE DAY PROCEDURES:

CHECK IN: Registration tent at the corner of Simpson on the School Board lawn. Entry numbers will be assigned during line up. Please put the number in front left windshield- visible for parade review stand.

LINE UP No line up before 9:00 am. Line up is on a first- come- first in line basis. All entries must be checked in by 2:00 pm

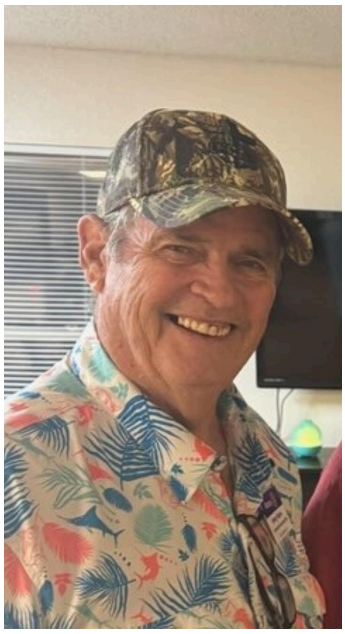
NEW: How & where to line up: Travel North on Hwy 3 (Benton Road), then turn right on Hwy 162 (5th Street); travel 0.6 miles and turn right on Montgomery Lane then right on Simpson. Continue to Bossier St and turn right. Turn left on 6th Street, then left on Sibley. (**DO NOT block street entrance or residential driveways)** Once parked, at least one person needs to remain with entry. Parade officials will assign entry number.

PARADE ROUTE - Subject to change - any updates will be given on day of parade.

Start at Simpson & Sibley (near the School Board Office), travel south on Sibley, cross over on Old Bellevue Road- come North on Lee Street back up to Simpson, turn right and continue down Simpson to unload in the Simpson Street Park.

Please check the festival website in the upcoming weeks for updated information on the parade.

www.bentonchristmasonthesquare.com



Grand Marshall

Henry Burns

Member Benton Rotary Club

Former State Representative and

founder of The Wooden Spoon